

**REQUEST FOR QUALIFICATIONS
FOR PRELIMINARY PHASE ENGINEERING SERVICES
FOR
TOWN OF LANDAFF FIRE STATION/PUBLIC SAFETY BUILDING SITE
Landaff, New Hampshire
May 8, 2008**

The Town of Landaff Requests Statements of Qualifications from interested and qualified New Hampshire licensed engineering firms to assist the town in preparing a preliminary engineering study to address issues on a town owned site for a new Fire Station/Public Safety Building. A Preliminary Scope of Services to accompany this RFQ is available on the Town's website, www.landaffnh.org.

The town intends to review the Statements, short-list three firms based on the qualification statements, conduct interviews and tour the proposed site in June, and then will select a consultant firm, and negotiate a detailed scope of work and fee. Consultant selection will be based on familiarity with the project, experience, ability to meet the project schedule, and ability to meet the overall needs of the town. The successful firm will be familiar with funding by grants or loans through State and Federal sources.

The Town intends to follow the New Hampshire Qualifications Standards Board (QBS) process. For information on that process, please consult the NH QBS Coalition website at www.NHQBS.org. All Statements will receive equal consideration without regard to race, color, religion, creed, age, sex, or national origin. The Town accepts no responsibility for costs incurred by consultants in the preparation of the Statements.

Please submit four (4) copies of the Qualification Statement no later than Wednesday, May 30th, 2008 to the Select Board, Attention: **Fire Station Steering Committee**, Town of Landaff, P.O. Box 125, Landaff, New Hampshire 03585. Further questions can be directed to Patrick Webb, Fire Station Committee Chair, at 603-838-6464. We look forward to receiving your firm's qualifications.

Preliminary Scope of Services

Town of Landaff, NH Fire Station Steering Committee
Contact Person: Patrick Webb, 603-838-6464

Project: Fire Station/Public Safety Building Site

Project Location: Town owned lot, northwest corner of Jockey Hill Road, Center Hill Road, Allbee Road, adjacent to existing Fire Station in Landaff. Parcel size available is 2.89 acres.

This study should include the following elements:

- *Evaluation of physical features of the land*
 - *Identification of any drainage issues and possible wetlands*
 - *Determine water sources*
 - *Suggest possible septic sites*
 - *Identify access and traffic routes*
 - *Suggest possible site lay-outs*
 - *Provide possible cost estimates*
 - *Submit preliminary drawings of proposed building styles to the citizens so that a future course of action can be determined*
-
- This project has a steering committee established already with participation from the Volunteer Fire Department, Select Board, Planning Board, and interested citizens. Primary liaison will be with the Steering Committee.
 - An on-site orientation is set for Tuesday June 25th before a final bid submission is sought. The Steering Committee will meet with the selected firms after that visit. After submission of a final report, the selected firm will be required to hold a public meeting on September 16th, 2008, to advise the Town's citizens of the results.
 - Prior planning efforts by the Fire Department that suggested possible building plans and styles will be made available.
 - Familiarity with current conservation ("green building") and energy saving measures is desirable.
 - Familiarity with funding by state or Federal grants or loans is required.
 - Contract will be awarded in July, 2008, with project start date of July 21st, and Completion Date of August 16th.